

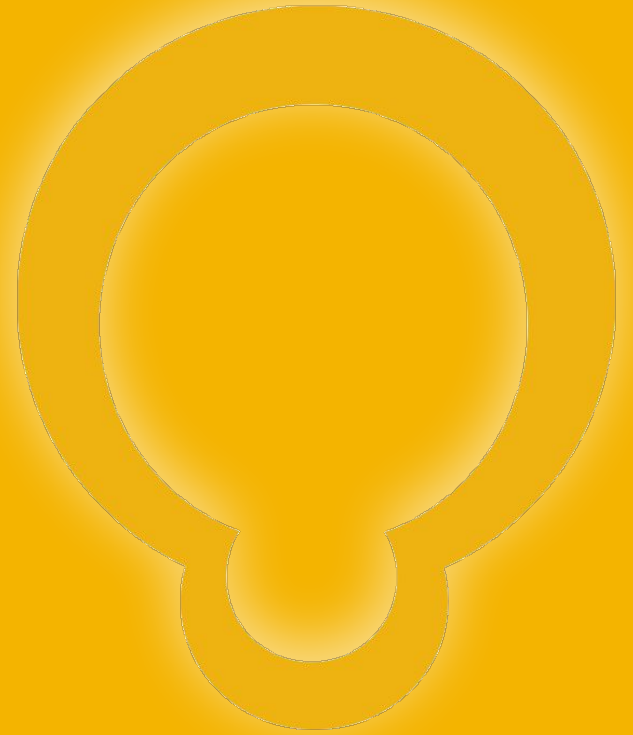


Application Guidelines – Spring 2019

Member Expectations

- **Attendance** - all actively participate in General Meetings and Special Events
- **Time Commitment** - commit ~5hrs/week to their project
- **Team Meetings** - coordinate a common team meeting time to work
- **Clients** - be professional and responsive with nonprofits
 - make any issues with communication known to us *immediately*

General Members



General Meeting Schedule

All members will be expected to attend mandatory bi-weekly general meetings on the following **Wednesdays at 5pm in Skiles 249**:

Jan 23	March 13
Feb 13	April 3
Feb 27	

General meetings description

At these meetings, all members will be expected to either:

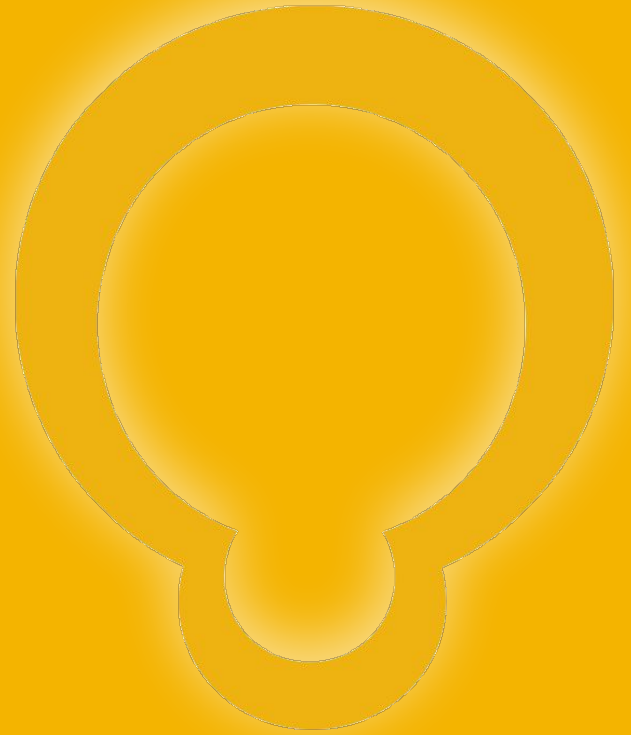
- Give **formal business presentations** on their team's project
- Participate in **communications workshops**
- Learn from **nonprofit consulting experts**

Special Events

All members will be expected to attend these three mandatory events:

- **Nonprofit meetup day**
 - Wednesday, Jan 30th, 5:00-6:00 PM
- **The EPIC Workathon**
 - Saturday, Mar 2nd, 12:00-5:00 PM (Lunch + Snacks provided)
- **Final Presentations**
 - Wednesday, Apr 10th, 4:30 - 6:00 PM (Snacks provided)

Team Leaders



Team Leader Description

There is one Team Leader (TL) per project. These students are passionate, committed, and hardworking individuals willing to:

- **Serve as the point of contact** to the nonprofit partner
- **Determine project scope and confirm deliverables** with nonprofit
- Apply their **leadership** experience
- **Hold their team accountable** and keep their project on track
- Attend all TL check-ins

Team Leader Check-Ins

All Team Leaders will be expected to meet with Exec and the other TLs to conduct check-ins on the status of their teams' projects on the following **Wednesdays at 5pm in Skiles 249 (MANDATORY)**:

Feb 6	Mar 27
Feb 20	Apr 17
Mar 6	

Team Leader Selection

Team Leads (TLs) are selected based on written applications and a brief, 15 minute interview with members of the Exec team.

We are looking for passionate, hard-working, responsible, and selfless leaders who are eager to donate their skills to serve Atlanta nonprofits.

If you are interested in being a TL, please apply through our general application!

